

## MANSFIELD TOWNSHIP COMMITTEE MEETING

December 26, 2018

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Salute to the flag was done by all.

### APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the regular meeting held on December 12, 2018, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora Dillon made a motion to approve the minutes from the Executive Session held on December 12, 2018, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

### BILL LIST:

Mr. Hayes made a motion to approve the bill list as presented, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino

Nays: None

Absent: None

Abstain: Mr. Farino, Mayor Watters

### CLERKS REPORT:

Ms. Hrebenak had nothing to report.

### FINANCE REPORT:

Mrs. Mollineaux had nothing to report.

### PUBLIC PORTION:

Mayor Watters opened the floor for public comment; seeing none the public comment portion was closed.

RESOLUTION

**RESOLUTION # 2018- 173**

**A RESOLUTION TO CANCEL UNEXPENDED APPROPRIATION BALANCES**

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, the following Current Fund budget balances remain unexpended:

Construction and Inspection Fees OE	\$ 70,000.00
Salary/Wage Adjustment OE	\$ 7,900.00
Capital Lease Obligations OE	\$ 25,629.36

**WHEREAS**, these appropriations have been investigated and it has been determined that the balances are not needed for any 2018 expenses and should be cancelled; and

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be a credit to surplus.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, that the above listed unexpended balances of the Current Fund be cancelled.

Mr. Hayes made a motion to approve the passage of Resolution 2018-173, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

**RESOLUTION # 2018- 174  
FOR TRANSFER OF FUNDS  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, there are insufficient funds in some of the 2018 budget line items; and

**WHEREAS**, N.J.S.A. 40A:4-58 permits the transfer of funds from accounts with a surplus to cover such demands,

**NOW, THEREFORE BE IT RESOLVED**, (not less than two-thirds of all members thereof affirmatively concurring) that the Chief Financial Officer of Mansfield Township, County of Warren, State of New

Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

**CURRENT FUND**

<b><u>Account:</u></b>	<b><u>From:</u></b>	<b><u>To</u></b>
General Administration S/W	\$ 2,260.00	
Tax Assessment Administration O/E		\$ 1,200.00
Audit Services O/E		\$ 60.00
Fuel Oil / Heating O/E		\$ 1,000.00
<b>TOTALS</b>	<b>\$ 2,260.00</b>	<b>\$ 2,260.00</b>

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2018-174, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

**RESOLUTION NO. 2018-175  
OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANSFIELD**

**AUTHORIZING THE TOWNSHIP TO GO OUT FOR BID FOR A USED LIFT**

WHEREAS, the Township of Mansfield has identified that the Department of Public Works is in need of a Lift System; and

WHEREAS, the purchase of a Lift System would negate the need to contract outside services for Township Vehicle Maintenance;

NOW, THEREFORE, BE IT RESOLVED THAT THE Township Committee of the Township of Mansfield authorize the Public Works Liaison to move forward with the public bidding process as it relates to the purchase of a used lift system with an amount not to exceed \$6,000;

BE IT FURTHER RESOLVED THAT this Resolution will take effect immediately.

RH, DD

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino

Mr. Farino stated that he has questions and that this would not serve the purpose of the Township.

Mr. Wenner, Esq. stated that someone should table the motion if it is to be discussed.

Mr. Hayes made a motion to table Resolution 2018-175, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

The Township Committee discussed the issues with the lift and bidding.

Mr. Farino stated that he would like to still be able to bid on a lift if one became available.

Mr. Wenner stated that the Resolution would need to be un-tabled and then approved.

Mr. Hayes made a motion to un-table Resolution 2018-175, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Hayes made a motion to approve the passage of Resolution 2018-175, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

2018-176

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF WASHINGTON,  
WARREN COUNTY FOR ANIMAL CONTROL SERVICES

WHEREAS, the Township of Mansfield is desirous of sharing services for Animal Control Services with the Borough of Washington, Warren County; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) Empowers the Borough of Washington and the Township of Mansfield to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Township of Mansfield Committee hereby authorizes the Mayor to execute a shared service agreement with the Borough of Washington, Warren County for the Animal Control Services.

Mr. Hayes made a motion to approve the passage of Resolution 2018-176, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

2018-177

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF BLOOMINGDALE, PASSIAC COUNTY FOR CHIEF FINANCIAL OFFICER SERVICES

WHEREAS, the Township of Mansfield is desirous of sharing services for Chief Financial Officer Services with the Borough of Bloomingdale, Passaic County; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) empowers the Borough of Bloomingdale and the Township of Mansfield to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Township of Mansfield Committee hereby authorizes the Mayor to execute a shared service agreement with the Borough of Bloomingdale, Passaic County for the Chief Financial Officer Services.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2018-177, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Hayes made a motion to enter into Executive Session at 7:46 pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

EXECUTIVE SESSION: Personnel-OEM

Return from Executive Session at 8:25 pm.

COMMITTEE PERSON COMMENTS:

Mr. Hayes stated that the house was knocked down on Rockport and should be completed tomorrow.

Mr. Hayes stated that the new DPW truck has a VIN number and will be shipped to Reed systems in New York and he will be going to check the truck to the Specs.

Mr. Hayes stated that Mr. Feller will be coming back to fix the bracket.

Mr. Farino stated that he felt that the lights should be moved.

Mr. Misertino stated that there was discussion at the Environmental Commission

Mrs. Mora Dillon motion to adjourn at 8:36 pm.